

GENERAL MANAGER'S REPORT

September 2016

Updated 9/20/16

COMMUNITY TOPICS

1. Finances —

In the month of August, net operating expenses were approximately \$18,600 under budget. Year to date, through August 2016, net operating expenses are approximately \$102,800 under budget.

In the month of August, there were 37 property transfers, which generated approximately \$135,000 in contributions.

2. Budget 2017 —

At the August meeting of the LWCC Board of Directors, the 2017 Budget was approved. The Community Facilities Fee will increase approximately 3%. In 2016, the Community Facilities Fee is \$161.50 per unit per month, and in 2017 this fee will be \$166.50 per unit per month.

3. Bank Lease —

Bank of America has elected not to extend their lease in the Administration Building. Bank of America will cease operations effective 11/15/16.

The General Manager has been authorized by the Board of Directors to negotiate with a successor bank to occupy the space vacated by Bank of America. Presently, negotiations are under way with Sandy Spring Bank to provide banking services in the Leisure World Community.

4. Comcast Open House —

On October 25, 2016, from 2:00 to 4:00 in the Ballroom of Clubhouse I, Comcast will be hosting an Open House. The purpose of the Open House is to provide residents with information on Comcast services available. In addition, customer service representatives will be available to assist residents with questions regarding monthly billing. Additional details will be published in the Leisure World News.

5. Flu Shot Clinic Schedule —

Flu shots will be available at the Clubhouse I Ballroom, from 8:30 a.m. to 12:30 p.m., on the following dates:

Monday, September 19
Tuesday, September 27
Friday, October 7
Thursday, October 13
Friday, October 21
Monday, October 31
Wednesday, November 9

Vaccines are provided at no cost to individuals with traditional Medicare Part B as their primary insurance. Please bring your Medicare card, insurance card, and a photo ID.

6. New Resident Orientation —

The next New Resident Orientation will be held on Wednesday, November 9th, at 3:00 p.m. in the Ballroom of Clubhouse I. Please register with the E&R Office if you plan to attend.

7. Advisory Committee Nominations —

Nominations for membership on the 2017 Advisory Committees are due by October 28th. Mutual Presidents are reminded to fill out the form provided and return it to Monica Tejada.

LEISURE WORLD OF MARYLAND CORPORATION

1. Recruitment —

New Hires:

Anthony Murray – Security Guard (S & T)

Resignations:

Jose Silva - Building Engineer (Fairways South)

Open Positions:

Assistant General Manager – Support Services (Administration)

Building Engineer (Fairways South M-17A)

Customer Service Representative (PPD)

HVAC Foreman (PPD)

Receptionist (E&R)

Security Guard (S&T)

Service Plumber (PPD)

Shuttle Bus Driver (S&T)

Special Police Officer (S&T)

Supplemental Transportation Driver (S&T)

Filled Positions:

Community Patrol Officer

Special Police Officer (One position filled) Continue to recruit for one SPO