



## **GENERAL MANAGER'S REPORT**

**JANUARY 2017**

### **COMMUNITY TOPICS**

1. Finances —

Year-end financial statements will be published the week of 1/16/17.

Preliminary data indicates a surplus in the month of December, approximately \$10,000-\$15,000.

Estimated year-end surplus of approximately \$112,500.

2. Organizational Meeting of the Board of Directors —

The Organizational Meeting of the LWCC Board was held on Friday, January 6<sup>th</sup>, 2017, at 9:30 a.m. in the Montgomery Room. At this meeting, the Board of Directors elected officers and at-large members of the Executive Committee for 2017.

The election results are as follows:

Chair	David Frager (M27)
Vice Chair	Paul Eisenhaur (M10)
Executive Secretary/Treasurer	Henry Jordan (M24)

Members at Large:

Phil Marks (M20B)  
Jim Olsen (MM)  
Robert Tropp (MM9)  
David Polinsky (M21)

3. LWCC Executive Committee and Board of Directors 2017 meeting schedule

<u>Executive Committee</u>	<u>Board of Directors</u>
January 20	January 31
February 17	February 28
March 17	March 28
April 14	April 25
May 19	May 30
June 16	June 27
July 14	July 25
August 18	August 29
September 15	September 26
October 20	October 31
November 17	November 28
December – no meeting	December – no meeting

4. Update on Fitness Center

Fitness Center site work is continuing after a delay due to soil compaction issues. While undertaking the foundation work, several of the foundation pier locations were found to not meet bearing capacities as expected based on the original geotechnical testing. Work had to stop while finding and implementing an alternate solution. A soil reinforcement solution was used to achieve the necessary compaction; and while taking 45 days, was the least impactful of the options with regard to schedule and cost. Due to these foundation work delays, construction completion date is expected in June 2017; however, the contractor is working to improve the schedule.

5. LW News –

The Jan. 6th edition of Leisure World News marks the completion of our transition to having layout and design done entirely by our new in-house graphic designer, Cassandra Chisholm. She has been assisting with the newspaper since coming to Leisure World in October. The Leisure World News is now a completely in-house production.

6. Recruitment —

**New Hires:**

*James Voigt* – Sanitation Driver - PPD

*Dontay Hines* – Sanitation Helper – PPD

*Josue Delcid* - Security Guard (S&T)

*Mary Flynn* – Receptionist (E&R)

*Crystal Castillo* – Executive Coordinator Support Services

*Melissa Palaez* – transferring from Property Manager (Creekside-M27) to Director Mutual Services

**Resignations:**

*Angela Bufalo* – Receptionist (E&R)

*Melinda Collis* – Receptionist (E&R)

*Nadires Del Cid* – Security Guard (S&T)

*Mandel Lacy* – Maintenance Assistant (Fairways South 17A)

*Berri Sommer* – Executive Assistant (Administration)

*Alex Lively* – Golf Professional (Golf)

**Open Positions:**

Property Manager – Creekside (M-27)

Postal Clerk – (Admin-Post Office)

Maintenance Assistant – Fairways South (17A)

Assistant General Manager – Support Services (Administration)

HVAC Service Technician – (PPD)

HVAC Foreman (PPD)

Shuttle Bus Driver (S&T)

Special Police Officer (S&T)