

SECURITY AND TRANSPORTATION ADVISORY COMMITTEE

Thursday, March 11, 2010

Montgomery Room – Clubhouse I

MEMBERS PRESENT: Lawrence Damsky, Marion Simmons, Robert Becker, Cornelius Heine, Philip Zenchoff, Gerry Windham, Barbara Fink, Lon Morin, Marjorie Farr, Marjory Olson, Marvin Franklin, Allen Ett, Gail Greenberg, Louis Plattner, Richard Haney, Phil Marks and Richard Kahl

MEMBERS ABSENT: Charles Smith

MANAGEMENT: Mark Ellis, Deputy General Manager; Richard Schultz, Director of Security & Transportation and Jane Emerick, Administrative Assistant

VISITORS: Rosemary Marks, M24 and Tony Marotta, M13

Based on a unanimous vote authorizing a closed session, an Executive Session was held in conjunction with the Security and Transportation Advisory Committee meeting held on March 11, 2010, for the purpose of discussing investigative proceedings (in accordance with Section II B-111 (4) (ii) and (v) of the Maryland Homeowners Association Act “(ii) Protection of the privacy or reputation of individuals in matters not related to the homeowners association’s business” and “(v) Investigative proceedings concerning possible or actual criminal misconduct”). This Executive session is reported in these Minutes in compliance with Section II B-111 (5) (ii) of the Maryland Homeowners Association Act.

1. **Call to Order** – Mr. Damsky called the meeting to order at 9:30 A.M.
2. **Chairman’s Remarks** – Mr. Damsky explained how to retrieve the S & T agendas and minutes from the Leisure World website and explained the agendas and minutes will not be emailed to committee members, but a hard copy will be provided at the S & T monthly meetings.

Mr. Damsky also explained that at every meeting the committee must vote to have an executive session for the purpose of discussing the Investigative Reports. This session will follow the Open Forum.

Mr. Damsky requested members of the committee to add the following agenda item to No 7 – New Business

- (d) Letter dated February 25, 2010, from Kevin B. Flannery, written in response to a letter received from Mr. Martin Urban, President of *Travel With Louise, Ltd.*

Mr. Damsky announced that the agenda items presented by Mr. Ellis would be moved up on the agenda to allow Mr. Ellis to leave in time for his next meeting.

3. **Review/Approval of the agenda** – The agenda was approved with the addition of 7(d) under New Business

Vote re: Executive Session

A motion was duly made and seconded and the committee agreed unanimously-

that in today's meeting; there will be an executive session following the Open Forum to discuss February, 2010 Investigative Reports

4. **Review/Approval of Minutes** – February 18, 2010 – The minutes were approved as written.
5. **General Manager's Report** – Mr. Ellis, Deputy General Manager presented the GM Report and answered questions and comments from committee members.
6. **Old Business**
 - a. **Transportation Study 2011-2012 Discussion – Larry Damsky Handout No. 3-10 [6a]**

Committee members discussed the pros and cons of having a transportation study done by an outside consultant. Mr. Damsky reported on Handout No. 3-10 [6a], including responsibilities stated in the charter of the Security & Transportation committee. Mr. Damsky stated that these provisions of our charter makes it a vital concern that the committee has an accurate assessment of the transportation needs as they currently exist and as we can assume for the future. The handout includes what the transportation study would include, The study would particularly consider items found in the Traffic Study as to how they may affect bus, handicapped and transportation services.

A booklet that is put out by Montgomery County titled *Transportation Options for Seniors and People with Disabilities* would be a resource for the subcommittee to compare with services that are offered by the County.

A motion was duly made and seconded to continue the proposal. g

The Committee voted to continue with the process of implementing a transportation study which includes making a recommendation to the Executive Committee for it's approval.

b. Follow-up to Complaint re: LWB 13 – Mark Ellis and Richard Schultz

Mr. Tony Marotta had joined us at the meeting last month for a discussion on the danger of several homes on North Leisure World Blvd. which are located in Mutual 13 where there were several cars that have gone over the curb causing property damage and certainly frightened residents.

Since that time, Mr. Ellis, Mr. Marotta, Mrs. Saunders and Mr. Schultz have visited that area and discussed some of the ways in which to avoid potential accidents, which appear to have been driver error. Committee members offered suggestions of how to improve the safety of the area in question. After discussion, the committee decided on the bollards that had been described by Mr. Ellis and Mr. Schultz. When Mr. Marotta was asked by a committee member what he thought about some of the suggestions, Mr. Marotta stated he was happy with the suggestion of placing bollards, strategically located as indicated on the drawing provided to the committee by Mr. Schultz. A railing will have to be placed for the steps that exist going from Leisure World Blvd. to several homes in Mutual 13. After discussion, it was agreed upon by the committee members that-

Mutual 13 be encouraged to move ahead with The installation of bollards to create a safety barrier between Leisure World Blvd. traffic and resident homes. Mutual 13 to bear the cost of the bollards and the installation of the bollards.

Speed Bumps – Mark Ellis

This agenda item was postponed to a later date.

7. New Business

a. Snow Plan by Tim Coursen – Discussion HANDOUTS NO. 3-10 [7A] 1 & 2 – Mark Ellis

Mr. Ellis pointed out that the snow plan is published in the Leisure World News every year. This plan is simply for your comments. Mr. Ellis pointed out that management is hoping that by next winter the new cable TV plan will enable the current communications system to improve with innovative solutions to being able to change information on the TV regarding snow plans, power outages and other emergencies more readily communicated to Leisure World residents and to have the ability to do this from different locations which eliminates the necessity to be in the Leisure World Office.

Mr. Ellis commented on parking regulations during snow storms and when a snow emergency is considered to be over.

b. Use of Leisure World telephone number 301-598-1313 for emergencies – Philip Zenchoff .

Mr. Zenchoff talked about putting an extension on the Leisure World telephone line for the purpose of communicating emergency situations to Leisure World residents. Mr. Ellis reported that on the last power outage he emailed the gate to let them know what the problem was and what steps had been taken. Physical Properties Department was aware and Pepco was called immediately. There have been times when PPD could take care of the problem. There are some mutuals which have their own way of communicating with their residents. A discussion of problems and solutions followed.

Upon motion duly made and seconded, the committee voted

To recommend an extension put on the Leisure World telephone line (598-1313) to communicate emergency situations.

The vote was a tie. The motion did not carry.

c. Bus Service Proposal – Rosemary Marks – Mutual 24

Ms. Marks made a number of suggestions to improve the ridership of the buses. Ms. Marks proposed that the buses have one full day going north to shopping and one day going south for shopping.

Ms. Marks suggested that the committee write letters to local businesses in the area and request discounts or special incentives for Leisure World residents when patronizing their shops or businesses. Ms. Marks stated that this could be advertised and could stimulate bus ridership and at the same time help businesses.

Mr. Damsky thanked Ms. Marks for her suggestions and interest. No action was taken on this proposal.

d. Proposal from Travel With Louise, Ltd. – Mr. Ellis

A letter from Mr. Flannery to Mr. Martin Urban, President of Travel With Louise, Ltd. was included in the handouts that were distributed. Mr. Ellis stated that the current policy provides for parking overnight on trust property for tenants of Leisure World

only. Many times particularly around the holidays many events are taking place at the Clubhouse II causing parking to be at a premium. That is why overnight parking spaces are limited to 12 spaces per trip. As to the offer of \$4.00 parking charge per day to compensate Leisure World, this would require expenses due to the cost of administering this fee.

The committee voted whether or not to table this proposal until the April meeting. The committee agreed not to table this proposal.

A motion was duly made and seconded-

To accept or reject the proposal of “allowing Travel with Louise, Ltd. to serve their customers by continuing to pick them up and drop them off at Clubhouse II, and also proposed becoming a tenant of the Corporation. The proposal stated TWL would be prepared to pay \$4.00 per day per car for the privilege of parking in the Clubhouse II parking lot and would notify the Security office 48 hours in advance of the trip including a list of vehicles and license plate numbers that would be parked in the lot. The committee members voted to reject the proposal. The vote tally was 11 to reject and 1 to accept the proposal.

8. Open Forum

a. Speakers Must Conform to the Following Requirements

- Please identify yourself by name and mutual number.
- You may speak ONLY on agenda items.
- Each speaker has a three minute time limit.

9. Executive Session

a. Investigative Reports – Richard Schultz

Mr. Schultz answered questions regarding the report from committee members.

10. Adjournment – The meeting was adjourned at 11:25 a.m.

The next meeting of the Security and Transportation Advisory Committee will be held on April 8, 2010 at 9:30 a.m. in the Montgomery Room of Clubhouse I.

Lawrence Damsky, Chairman
Security & Transportation Advisory Committee