

LEISURE WORLD COMMUNITY CORPORATION
AUDIT ADVISORY COMMITTEE

Meeting of February 6, 2009
9:00 a.m. – Sullivan Room

MEMBERS PRESENT: Morris Krowitz, M23, Chair; Joyce Brown, M6C; Paul M. Bessel, M13; M15; Muriel Breger, M17B; Carol Sloane, M18; Nita Farrell, M19A; John Doherty, M19B; and Frederick A. Brahin, M27.

MEMBERS ABSENT: Robert Bordley, M20A, Vice Chair; Nancy Kupperian, MM; Jay J. Kim, M5; Francis Teti, M15; Mark Levine, M21; and Marvin Franklin, M24.

MANAGEMENT: Jennifer Peacock, Comptroller and Nancy Gordon, Trust Assistant.

1. Call to Order – Mr. Krowitz called the meeting to order at 9:10 a.m.
2. Approval of Agenda – The agenda was approved as amended.

Add: Under New Business: B. Status of Current Audit
3. Approval of Minutes – The minutes of the November 7, 2008 meeting were approved as written.
4. Introduction of New Members – The Chair introduced and welcomed new members Paul M. Bessel, Frederick Brahin, Joyce Brown and Carol Sloane.
5. General Manager’s Report – Jennifer Peacock, Comptroller, presented the February 2009 General Manager’s Report. Mrs. Peacock responded to all questions and comments.
6. Comments of Chairman/Councilor – The Chair discussed the evolving role of the Audit Committee. Originally its primary duty was to receive complaints from residents. AICPA has an expanded view of what an audit committee should do. The Committee charter will be revised and submitted to the Board of Directors for approval. Ms. Brown has agreed to assist the Chair with this task. The Chair provided copies of the AICPA “Toolkit” to the members of the Committee.
7. Old Business – Subcommittee Reports
 - A. Financial Compliance Subcommittee –

- Ms. Peacock provided to the Committee examples of fraud which are appropriate to be reported to the Subcommittee. The Committee will consider publishing examples in the Leisure World News.
- The Committee discussed how complaints received by the Mutual Property Managers are handled.

B. Audit Subcommittee – An Audit Subcommittee met on September 12 to discuss the future role of the Committee. The Chair will address this subject at a later meeting after the charter has been revised.

8. New Business

A. Volunteer for Financial Compliance Subcommittee – Ms. Brown was appointed to the Subcommittee.

B. Status of Current Audit –

- The audit field work is scheduled to be completed by February 15th. The auditors will make a presentation to the Audit Committee at the Audit meeting on March 6th.
- The preliminary audit will be provided to the Committee members by the Trust Assistant before the next meeting.
- Mrs. Peacock described processes used by DeLeon & Stang in the field work portion of their audit.

9. Agenda Items for Consideration at the Next Meeting –

- Review draft of DeLeon & Stang audit
- Review draft of Financial Compliance Subcommittee article for the Leisure World News
- Status of the revision of the Charter
- Future Role of Audit Committee

The Committee was asked to contact the Trust Assistant if they wish additional items be added to the agenda.

10. Open Forum – No additional topics were brought up at this time.

11. Next Meeting – The next meeting is scheduled for Friday, March 6, 2009 at 9:00 a.m. in the Sullivan Room.

12. Adjournment: There being no further business, the meeting adjourned at 10:20 a.m.

