

**LEISURE WORLD COMMUNITY CORPORATION
ADVISORY COMMITTEE CHARTERS**

April 26, 2016

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Leisure World Community Corporation

Standing Audit Advisory Committee Charter

January 29, 2013

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Audit Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Assure all interested parties, including, but not limited to, Trustees, Leisure World property owners, Cooperative members, and lenders that the audit of the Trust's financial transactions meet generally accepted accounting standards.
 - b. Develop written policies, criteria, and procedures for the selection of outside independent auditing firm of the Trust's financial transactions.
 - c. Recommend to the Leisure World Board of Directors the auditing firm to be selected each year and the estimated cost.
 - d. Review the management letter and any follow-up actions that are recommended. Advise the Leisure World Board of Directors of any identified audit-related problems and proposed corrective actions.
 - e. Be cognizant of federal and state audit-related regulatory requirements placed on similar size and type corporations and revisit the issue as subsequent changes occur
 - f. Operate in conjunction with other committees and management, or operate independently in carrying out its audit-related responsibilities.

- g. Determine the need for, and recommend, management type (economy and efficiency) audits of selected Trust operations.
- h. Develop written policies, criteria, and procedures for obtaining such audits and for following up on the reported results.
- i. Develop and implement procedures for confidentially receiving and dealing with complaints pertaining to the financial operations of the Trust.
- j. Review various accounting and operational procedures and policies of the Leisure World of Maryland Corporation and make recommendations regarding them to the Corporation and the Leisure World Board of Directors.

2. LWMC Cost Centers

Not applicable

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Audit Advisory Committee are as follows:

- ✓ Previous experience serving on an 'Audit Committee'.
- ✓ Experience designing or reviewing operational procedures for 'profit' or 'not for profit' organizations.
- ✓ Experience managing or directing 'profit' or 'not for profit' organizations.
- ✓ Familiarity with financial and operational audit responsibilities of CPA firms.
- ✓ A general background in accounting, audit, financial management, financial statement review or contract analysis and review.
- ✓ The ability to communicate via E-mail.

Leisure World Community Corporation
Standing Budget & Finance Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Budget & Finance Advisory Committee

Areas of Responsibility (For reporting requirements, see Section 7.1 of the Guidelines.)

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Review and recommend to the Leisure World Board of Directors annual operating budgets of the Leisure World of Maryland Corporation and the Trust, including budget assumptions, schedule of fees, capital purchase requests, and funding for maintenance and contingency reserves.
 - b. Review on a monthly basis the financial statements as presented by management; and shall recommend changes to financial statements for the purpose of providing additional information and for clarity.
 - c. Review recommendations from other Advisory Committees or Management for special appropriations that were not included in the annual budget.
 - d. Review and update investment policies.

- e. Participate in the planning with other Advisory Committees in the development of long-term plans for expansion of various Community facilities from a financial standpoint.
- f. Respond to special requests from the LWCC Board of Directors and report back when effort is completed.

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost center:

Cost Center 10 Administration

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Budget & Finance Advisory Committee are an understanding of finance, budgeting and accounting. Also it is preferred that each member has the ability to communicate using email.

Leisure World Community Corporation
Standing Community Planning Advisory Committee

Charter

April 11, 2016

Approved by LWCC Board of Directors 4-26-16

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specific Areas of Responsibility Relating to Community Planning Advisory Committee

1. From a community perspective, review Facilities Enhancement Plan (FEP) projects against the Facilities Maintenance Plan (FMP) and Facilities Reserve Plan (FRP) for a coordinated approach to scheduled Trust facility improvements.
2. From a community perspective, participate in a collaborative process of developing and updating the Facilities Enhancement Plan.
3. From a community perspective, review the midyear and annual Management updates of the FEP status reports.
4. Review on a monthly basis the progress being made on FEP projects.
5. When requested, participate in FEP project presentations and progress reports to the Leisure World Community Corporation Board of Directors.
6. LWMC Cost Centers or Current Projects
 - A. Cost Centers: N/A
 - B. Ongoing Projects: specifically assigned operational oversight responsibility

for monitoring the performance and related budget assumptions and year-end status report of the following current project:

- Facilities Enhancement Plan

C. Current Projects: specifically assigned responsibility for review, evaluation, and recommendations regarding design elements as well as specific details.

- Administration Building/Site Plan

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of this AC are backgrounds with the professional ability to respond to various project developments and planning scenarios from a community perspective,

Leisure World Community Corporation
Standing Education and Recreation Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Education and Recreation Advisory Committee

A. Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:

- a. Review and evaluate Educational and Recreational programs, and identify and advise Management regarding changes and/or additions to programs to meet Community needs, focusing on events which enhance education, health, wellbeing and the artistic and cultural opportunities available to residents.
- b. Observe the maintenance and cleanliness of the Clubhouses and associated facilities and make appropriate recommendations.
- c. Assist in the welcoming and orientation of newcomers to the Community by helping at Welcome Programs and recommend policies on the same.
- d. Be aware of Clubhouse space utilization, making recommendations regarding future renovations of Clubhouse I and Clubhouse II.

- e. Provide input to Management on the performance of services in Clubhouses that are outsourced (set-up and cleaning crew, fitness center and swimming pools.)

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring, for each fiscal year, the development of budget assumptions, annual budgets, and year-end status reports to the Board of the following cost centers:

Cost Center 20 – Clubhouse 1

Cost Center 21 – Clubhouse 2

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the E&R Advisory Committee are residents with background and/or interest in education, recreation, travel, music, theater, art, interior design, or architecture.

Leisure World Community Corporation
Standing Emergency Preparedness Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Emergency Preparedness Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Advise the Leisure World Community Corporation Board of Directors, Management, and Mutuels, as appropriate, on matters relating to emergency preparation.
 - b. Review and formulate, in conjunction with the various associations, a plan for the Leisure World community, of actions to be taken in case of natural or catastrophic emergencies. Submit results to the LWCC BOD for approval.
 - c. Publicize emergency preparedness information applicable to individual residents and the Trust.
 - d. Interface with representatives of the Montgomery County Emergency Preparedness, Homeland Security, and American Red Cross Society concerning preparation and recommendations in the case of a catastrophic emergency.
 - e. Coordinate with state and local government community emergency programs and personnel when necessary (e.g. CERT).

- f. Coordinate with the Security and Transportation and Health Advisory Committees and other organizations to develop recommendations and strategies in the event of an emergency.

2. LWMC Cost Centers

Not applicable

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Emergency Preparedness Advisory Committee are residents with backgrounds in the preparation, review, or approval of emergency procedures at the federal, state, county or local level including mutual level. Also, those with experience in assessing or evaluating various emergency situations that may be encountered by LW residents would be considered.

Leisure World Community Corporation

Standing Energy Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to this Standing Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:

- a. Advise the Leisure World Board of Directors on all matters relating to energy utilization.
- b. Periodically review status of rate options available from the electricity suppliers for the Leisure World Community's bulk-metered usage and recommend to management and the Board of Directors those options most likely to result in lower cost to the Community.
- c. Periodically review the E-ratings of Trust facilities and Mutual units to assure the reflection of equitable cost allocations relating to bulk-metered areas of the Leisure World Community.
- d. Seek energy-saving techniques and make recommendations to management and the Board of Directors if such techniques are economically feasible to implement within the Leisure World Community; interact with governmental agencies involved in grants and conservation programs.

e. Study techniques by which energy charges, including, but not limited to, electric, gas, and motor fuels may be reduced to result in savings to the Community.

f. Publicize energy-saving information applicable to individual unit owners, Mutuels and the Trust.

2. LWMC Cost Centers

Not applicable.

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Energy Advisory Committee are residents with background and experience in the field of energy production, distribution, procurement, energy conversation or sales.

Leisure World Community Corporation
Standing Golf and Greens Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Golf and Greens Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Provide oversight of the operation, maintenance, and proposed improvements to the Golf operation.
 - b. Develop the rules for play and use of the Golf Course as adopted by the Leisure World Board of Directors, and serve as liaison between the golfers, management, and the Board of Directors.
 - c. Formulate, promote, and offer for publication a program of golf activities for the Community, including any restrictions of use of the golf course when conditions warrant.
 - d. Recommend the establishment of golf fees and improvements of expansion to meet the needs of the Leisure World golfers.
2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost centers:

Cost Center 80

Cost Center 81

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Golf and Greens Advisory Committee are residents with a general overall background in the design of golf courses or a current or previous golfer.

Leisure World Community Corporation
Standing Government Affairs Advisory Committee

Charter

May 29, 2014

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to the Government Affairs Advisory Committee

A. Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:

- a. Provide the LWCC Board and Leisure World residents with information about all aspects of government that can affect our Community.
- b. Advise the LWCC Board and Leisure World residents about legislation or other governmental actions which may affect the Leisure World Community, and shall recommend actions by Leisure World to protect the interests of Leisure World residents.
- c. Make such other recommendations and take such other actions as will help the LWCC Board and Leisure World residents be as effective as possible in all dealings with elected officials and governmental bodies.

B. Term of Appointment

The annual Operating Year of the Leisure World Government Affairs Advisory Committee is hereby established to begin on July 1 and end on June 30 of the following year. Accordingly, the members of said Committee will be appointed by July 1 and the chair and vice chair by August 1.

2. LWMC Cost Centers

Not applicable.

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Government Affairs Advisory Committee are residents with background in law, government relations, legislation drafting, local and state government process.

Leisure World Community Corporation

Standing Health Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee. Section 2 **Membership** of the Guidelines is covered in a separate document.

II. Areas of Responsibilities

- A. Monitor local, state and federal entities regarding health legislation of interest, current issues, policy changes, programs and services which may impact the residents of Leisure World.
- B. Develop and deliver educational and informational programs, in collaboration with MedStar and other groups, for residents relating to health and wellness, disease prevention, managing chronic illnesses and conditions, etc. and advise the Community of the importance of the end of life decisions.
- C. Prepare a semi-annual report to the Board of Directors beginning July 1, 2013, summarizing the committee's accomplishments and recommending areas of improvement for the future.
- D. Collaborate with MedStar
 - 1. In introducing and promoting MedStar to the LW community, i.e., Leisure World News, Community Forums, Medical Center Open Houses, "Meet the Staff Meetings", etc.
 - 2. In supporting MedStar in obtaining LW resident information of interest to them, such as demographic information.

3. In informing LW residents of the MedStar services that will be available to them starting in early 2013.
4. In providing a source/platform for resident/community input and suggestions related to patient services, quality, potential changes in scope of services that would benefit residents.
5. In determining that MedStar is meeting the requirements of the Operations Agreement between MedStar and LW.

E. LWMC Cost Center

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost centers:

Cost Center 30- Physicians Services
Cost Center 33 –Social Services

III. Required Member Qualifications

The member qualifications most useful in handling the responsibilities of the Health Advisory Committee are professional residents, e.g., MD, RN, D.Ph., LCSW or with equivalent work experience in a health care provider setting, e.g., hospital, outpatient medical center, pharmacy, social service agency, public health agency, health education, research, or nonprofit health-advocacy organization. In addition, experience in health care management/consulting or experience in community communications, contract administration/performance evaluation, or public relations will be considered.

Preferred recipient of service at the LW Medical Center and must be able to communicate by emails.

Leisure World Community Corporation

Standing Insurance Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Insurance Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Advise the Leisure World Board of Directors and management, as appropriate, on insurance coverage and risk management programs.
 - b. Periodically review commercial lines specifications to ensure compliance with Mutual and Trust requirements.
 - c. Review and formulate a position with respect to changes in the insurance industry and legislation that may affect coverages and costs, and make recommendations to the Leisure World Board of Directors and management.
 - d. Review submitted bids with management and the Leisure World Board of Directors and make recommendations concerning the selection of both the broker and insurance carrier.
 - e. Review safety and hazard reports submitted to management from the insurance carrier.
 - f. Review all loss claims reports submitted by the insurance carrier.

g. Interface with representatives of the insurance company, the insurance broker, and management concerning suggestions or recommendations relating to claims.

h. Participate with management in the annual review and assessment of insurance documents relating to the large umbrella policy for Leisure World and provide the Leisure World Board of Directors a renewal recommendation.

2. LWMC Cost Centers

Not applicable

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Insurance Advisory Committee are a background in property and casualty insurance (either at insurance company or agency level), experience in commercial insurance, risk management, or reviewing claims, data, and evaluating insurance coverage.

Leisure World Community Corporation
Standing Landscape Advisory Committee

Charter
April 30, 2013

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Landscape Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Review management plans and new contracts including renewals for the overall landscaping, maintenance, and enhancement of all exterior Trust areas (excluding golf course). Submit the results of this review and approval recommendation with or without changes to the LWCC Board of Directors.
 - b. Provide counsel and input to Mutuels requesting support to maintain and enhance their properties. Report any interactions with the Mutuels in your monthly report to the Board. (See Guideline Section 7.1)
 - c. Report as needed to the Board summarizing both the performance of the contractor in fulfilling their contract obligations and the performance of the LWMC staff in assuring that work done is acceptable and meets all contractual agreements.

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost center:

Cost Center 41 - Landscape

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Landscape Advisory Committee are residents who are master gardeners or a long-time gardener, or have knowledge of landscape design, or have familiarity with perennials, annuals, shrubs and trees, or have knowledge of safe insecticides and fertilizers.

Leisure World Community Corporation
Standing Leisure World News Advisory Committee
Charter
January 29, 2013

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Leisure World News Advisory Committee

Areas of Responsibility

1. Provide oversight of the content, operations, and publication of the Leisure World News.
2. Recommend new or changes to existing Policies and Guidelines for approval by the LWCC Board of Directors.
3. Specifically assigned oversight responsibility for monitoring, for each fiscal year, the development of budget assumptions, annual budgets, and year-end status reports to the Board for:

LWMC Cost Center 22 – Leisure World News.

4. Work collaboratively with the LWMC staff in editing and publishing the Leisure World News.
 - a. Encourage Leisure World residents, groups and organizations, such as LWCC Advisory Committee members, to write and submit articles for publication.

- b. Develop and update Guidelines for Leisure World resident contributors to the Leisure World News to assist them in preparing and submitting articles for publication.
- c. If needed, the Chair and Vice-Chair will meet with the Leisure World News staff to resolve Advisory Committee and Staff interface issues to assure that the Leisure World news maintains its regular publication schedule.

III. Preferred Member Qualification

Member qualifications most useful in discharging the responsibilities of the Leisure World News Committee are education, training, and/or experience in journalism, publication and production of newspapers or newsletters, and communications in general. Ability to communicate via email is essential.

Leisure World Community Corporation
Standing Physical Properties Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Physical Properties Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Monitor the operations of the Physical Properties Departments and all services provided to the Trust, the Mutuals, and/or individual residents; and make appropriate recommendations to Management and the Leisure World Board of Directors regarding policies, procedures, programs and services.
 - b. Review the maintenance, repair plans, and programs of all Trust facilities, including but not limited to, the following: Clubhouse I and II, Cascade Area, Administration Building and Parking Area, Physical Properties Building and Staging Yard, Medical Center, Gate Houses, Golf Maintenance Building, Golf Pro-Shop, Golf Multi-purpose and Cart Storage Buildings, and Parking Area.
 - c. Review and approve, on an annual basis, asphalt and concrete replacement on all Trust roads and sidewalks.
 - d. Work jointly with other Advisory Committees during the planning process relating to renovations and enhancements of Trust facilities.

- e. Review on an annual basis the Five-Year Maintenance Plan for Trust facilities and properties and the Reserve Plan for Trust properties.

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring, for each fiscal year, the development of budget assumptions, annual budgets, and year-end status reports to the Board of the following cost centers:

- 40 Physical Properties Management
- 42 Special Projects Department
- 43 Refuse/Recycling Department
- 45 Vehicle Maintenance Department
- 50 Janitorial Contracts
- 52 After-Hours Department
- 53 Electrical Department
- 54 Plumbing Department
- 55 Building Maintenance (Carpentry) Department
- 56 Heating and Air Conditioning Department
- 57 Appliance Department
- 70 Street and Walk Light Maintenance

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Physical Properties Advisory Committee are an understanding of maintenance services, customer services, business planning and operations.

Leisure World Community Corporation
Standing Restaurant Advisory Committee
Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Restaurant Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Advise the Leisure World Board of Directors, management, and the Food Service Contractor, as appropriate, on Food Service matters.
 - b. Observe the Food Service Operation and act as liaison between residents and the Food Service Contractor. Observations and subsequent recommendations should focus on, but not be limited to: quality of the product, variety of product, service of the staff, condition of the dining areas and pricing levels.
 - c. Meet with both management of Leisure World and the Food Service Contractor on a regular basis to communicate any suggestions or comments received from residents or identified by the Committee that relate to the Food Service Operation.
 - d. Assist management and the Food Service Contractor in developing rules and regulations for approval by the LW Board that pertain to the Food Service Operations in the Leisure World Community.

- e. Participate in discussions and formulate a position regarding long-term improvements and enhancements to the Food Service Operation and its facilities to present to the Leisure World Board of Directors as needed.

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost centers:

Cost Center 25 – Food Service

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Restaurant Advisory Committee are residents with background with some prior restaurant experience in any of the following areas: wait staff, cook, and ownership. Also, it would be most beneficial for a member of this committee to be a frequent user of the Food Service facilities, enjoy the culinary activities, and preferably have access to email/internet services.

Leisure World Community Corporation

Standing Security and Transportation Advisory Committee

Charter

April 10, 2014

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to S & T Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Observe the operation of the S & T Department and make appropriate recommendations to the LWCC Board of Directors regarding various transportation and safety programs for the LW Community.
 - b. Review with Management, additional security facilities and manpower that is necessitated by the growth in the LW Community.
 - c. Review with Management changes in the operation of transportation services for Leisure World residents. This may include Montgomery County transportation as well as other organizations providing transportation to the population of Leisure World.
 - d. Review procedures and policies relating to the security operation in Leisure World.
 - e. Review with Management on a monthly basis incident reports and make recommendations which would enhance and improve the security operation in the LW Community.

- f. Act as liaison for residents of the Community to communicate with Management security and transportation related concerns in LW.

2. LWMC Cost Centers

Specifically assigned operational oversight responsibility for monitoring the performance and related budget assumptions and year-end status report of the following cost centers:

Cost Center 60 – Transportation

Cost Center 61 – Supplemental Transportation

Cost Center 65 – Security

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the S & T Advisory Committee are an understanding of the safety and security issues relating to LW, experience in riding LW buses inside and outside of LW, and, of equal importance, is the willingness to work with other LW residents in a committee environment.

Leisure World Community Corporation

Standing Tennis Advisory Committee

Charter

November 27, 2012

I. General

The current version of the Standing Advisory Committee Guidelines is the basic policy and guidelines document that governs the operations of this Standing LWCC Advisory Committee.

II. Specifics Relating to Tennis Advisory Committee

Areas of Responsibility

1. Areas previously approved by the LWCC Board on November 29, 2011:
 - a. Provide oversight of the operation and maintenance of existing tennis facilities.
 - b. Develop the rules for play and use of tennis facilities, and serve as liaison between the tennis players, management, and the Leisure World Board of Directors.
 - c. Formulate for publication a program of tennis activities for the Community, including any restrictions on use of the facilities.
 - d. Develop a budget to support the tennis program, including facility improvements or expansion to meet the needs of the Leisure World tennis players.
 - e. Encourage all residents interested in playing tennis and assist in promoting use of the tennis facility to residents.

2. LWMC Cost Centers

Not applicable.

III. Preferred Member Qualifications

The member qualifications most useful in handling the responsibilities of the Tennis Advisory Committee are an understanding of tennis court design and maintenance and an active player using the LW tennis courts.